



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

FY2018 Budget Supplement

February 15, 2017

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City of Manchester, New Hampshire
FY2018 Budget Summary

	FY 2017 DRA Tax Rate		change- 2017 DRA tax rate vs 2018 Estimated Budget		FY 2018 Estimated Budget	
	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues
DEPARTMENTS						
ALDERMEN	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000	\$ -
ASSESSORS	608,477	755,000	4,152	(63,000)	612,629	692,000
CITY CLERK	992,301	2,476,687	(1,882)	135,215	990,419	2,611,902
ECONOMIC DEVELOPMENT OFFICE	139,500	10,000	(349)	-	139,151	10,000
CITY SOLICITOR	1,287,479	627,500	(111,797)	(23,250)	1,175,682	604,250
FINANCE DEPARTMENT	955,242	6,300,282	(2,389)	350,000	952,853	6,650,282
INFORMATION SYSTEMS	1,541,651	217,000	47,591	(12,000)	1,589,242	205,000
MAYOR	230,375	-	5,409	-	235,784	-
YOUTH SERVICES	592,714	-	(1,482)	-	591,232	-
HUMAN RESOURCES	778,710	6,000	(1,947)	5,000	776,763	11,000
PLANNING & COMMUNITY DEVELOPMENT	2,021,178	2,350,000	11,378	404,900	2,032,556	2,754,900
FACILITIES DIVISION	6,678,829	5,969,189	10,319	32,000	6,689,148	6,001,189
TAX COLLECTOR	494,043	19,036,795	18,452	453,321	512,495	19,490,116
FIRE DEPARTMENT	19,604,585	838,363	127,959	10,499	19,732,544	848,862
POLICE DEPARTMENT	22,014,760	434,100	2,454,760	100,000	24,469,520	534,100
POLICE DEPARTMENT - CHARGEBACKS	-	766,244	-	21,934	-	788,178
HEALTH DEPARTMENT - CITY	1,413,771	240,950	(16,530)	-	1,397,241	240,950
HEALTH DEPARTMENT - SCHOOL	1,396,051	2,212,663	808	66,561	1,396,859	2,279,224
HIGHWAY DEPARTMENT	16,165,972	4,448,404	117,311	71,000	16,283,283	4,519,404
WELFARE DEPARTMENT	1,019,240	15,000	(55,214)	-	964,026	15,000
PARKS & RECREATION	4,254,109	3,052,310	31,722	26,500	4,285,831	3,078,810
LIBRARY	2,003,162	-	(5,008)	-	1,998,154	-
SENIOR SERVICES	241,489	8,500	(19,482)	-	222,007	8,500
CENTRAL FLEET MANAGEMENT	3,163,824	130,000	24,609	(85,000)	3,188,433	45,000
SUB-TOTAL DEPARTMENTS:	\$ 87,667,462	\$ 49,894,987	\$ 2,638,390	\$ 1,493,680	\$ 90,305,852	\$ 51,388,667
NON-DEPARTMENTAL ITEMS						
HEALTH INSURANCE	\$ 12,356,969	\$ -	\$ 246,820	-	\$ 12,603,789	\$ -
DENTAL INSURANCE	712,791	-	-	-	712,791	-
LIFE INSURANCE	72,601	-	-	-	72,601	-
DISABILITY INSURANCE	61,821	-	-	-	61,821	-
WORKERS' COMPENSATION - SALARY	684,000	-	-	-	684,000	-
WORKERS' COMPENSATION - MEDICAL	1,658,108	-	(174,454)	-	1,483,654	-
CASUALTY & GENERAL LIABILITY	668,342	-	-	-	668,342	-
FIRE RETIREMENT	5,074,398	-	557,000	-	5,631,398	-
POLICE RETIREMENT	4,614,192	-	910,000	-	5,524,192	-
CITY RETIREMENT	7,473,223	-	150,000	-	7,623,223	-
FICA	3,074,876	-	50,000	-	3,124,876	-
UNEMPLOYMENT	50,000	-	(25,000)	-	25,000	-
TUITION REIMBURSEMENT	50,000	-	-	-	50,000	-
SEVERANCE PAY	1,500,000	-	(1,500,000)	-	-	-
SUB-TOTAL BENEFITS:	38,051,321		214,366		38,265,687	
STREET LIGHTING	840,000	-	25,000	-	865,000	-
CONTINGENCY	841,000	-	(635,500)	-	205,500	-
CIVIC CONTRIBUTIONS	144,286	-	(29,000)	-	115,286	-
INTOWN SUMMER CONCERTS	18,000	-	-	-	18,000	-
SO NH PLANNING	69,107	-	(69,107)	-	-	-
MPTS	451,253	-	-	-	451,253	-
CASH CIP PROJECTS	1,001,036	-	(1,001,036)	-	-	-
EMPLOYEE MED SERVICES	40,000	-	-	-	40,000	-
MATURING DEBT	11,863,203	-	-	-	11,863,203	-
INT ON MATURING DEBT	5,849,442	-	-	-	5,849,442	-
SUB-TOTAL NON DEPARTMENTAL:	21,117,327		(1,709,643)		19,407,684	
TOTAL NON-DEPARTMENTAL ITEMS:	59,168,648		(1,495,277)		57,673,371	
GENERAL FUND GRAND TOTAL:	\$ 146,836,110	\$ 49,894,987	\$ 1,143,113	\$ 1,493,680	\$ 147,979,223	\$ 51,388,667
TRANSIT SUBSIDY	\$ 1,165,724	\$ -	\$ -	\$ -	\$ 1,165,724	\$ -
OVERLAY	772,123	-	(172,123)	-	600,000	-
VETERANS EXEMPTIONS	1,213,126	-	-	-	1,213,126	-
FUND BALANCE SURPLUS	-	1,998,782	-	(1,998,782)	-	-
GRAND TOTAL CITY:	\$ 149,987,083	\$ 51,893,769	\$ 970,990	\$ (505,102)	\$ 150,958,073	\$ 51,388,667
NET CITY APPROPRIATION	\$ 98,093,314	-	\$ 1,476,092	-	\$ 99,569,406	-
Tax Rate \$ - City	\$ 10.97	-	\$ 0.17	-	\$ 11.14	-
Percentage Change in Tax Rate			1.55%			
GRAND TOTAL COUNTY TAX	\$ 11,569,525	\$ -	\$ -	\$ -	\$ 11,569,525	\$ -
Tax Rate \$ - County	\$ 1.29	-	\$ -	-	\$ 1.29	-
Percentage Change in Tax Rate			0.00%			
SCHOOL DISTRICT	\$ 165,173,307	\$ 11,548,817	\$ (165,802)	\$ (670,751)	\$ 165,007,505	\$ 10,878,066
SCHOOL FOOD & NUTRITION	5,796,000	5,796,000	-	-	5,796,000	5,796,000
STATE REVENUE	-	56,946,365	-	(495,051)	-	56,451,314
GRAND TOTAL SCHOOL DISTRICT:	\$ 170,969,307	\$ 74,291,182	\$ (165,802)	\$ (1,165,802)	\$ 170,803,505	\$ 73,125,380
NET SCHOOL DISTRICT APPROPRIATION	\$ 96,678,125	-	\$ 1,000,000	-	\$ 97,678,125	-
Tax Rate \$ - School District	\$ 10.88	-	\$ 0.11	-	\$ 10.99	-
Percentage Change in Tax Rate			1.01%			
NET COMBINED CITY APPROPRIATION	\$ 332,525,915	\$ 126,184,951	\$ 805,188	\$ (1,670,904)	\$ 333,331,103	\$ 124,514,047
TOTAL PROPERTY TAXES	\$ 206,340,964	-	\$ 2,476,092	-	\$ 208,817,056	-
Combined Tax Rate \$	\$ 23.14	-	\$ 0.28	-	\$ 23.42	-
Percentage Change in Tax Revenue	0.00%		1.20%		1.20%	
State Education School Tax	\$ 19,949,783	-	\$ 0	-	\$ 19,949,783	-
Assessed Valuation (thousands)	8,946,360.522	-	0.000	-	8,946,360.522	-
Assessed Valuation less utilities (thousands)	8,652,932.922	-	0.000	-	8,652,932.922	-

**Budget Overview
Fiscal Year 2018**

Tax Cap (1.20% CPI) \$ 2,476,092

City:

Decrease in General Fund Surplus	\$ (1,998,782)
Increase in City Appropriation	\$ (970,990)
Higher Department Revenues	<u>\$ 1,493,680</u>
Total City	<u>\$ (1,476,092)</u>

Net Balance Before School \$ 1,000,000

School District:

Decrease in School Appropriation	\$ 165,802
Decrease in School Revenue	<u>\$ (1,165,802)</u>
Total School District	<u>\$ (1,000,000)</u>



*William E. Sanders
Finance Officer*

*Sharon Y. Wickens
Deputy Finance Officer*

CITY OF MANCHESTER
Finance Department

January 18, 2017

Board of Mayor and Aldermen
C/o Matthew Normand
Office of the City Clerk
One City Hall Plaza
Manchester, NH 03101

RE: Final CPI – U for 2018 Budget

Dear Honorable Board,

This letter serves to advise that the final calendar year 2016 CPI-Urban increase was 2.10%. The 3-year average for use in preparation of the FY 2018 budget is 1.20% computed as follows:

2014	.80%
2015	.70
2016	<u>2.10</u>
	3.60
	<u>÷ 3</u>
	<u>1.20%</u>

Respectfully submitted,

William E. Sanders
Finance Officer

CC: Karen DeFrancis
Sharon Wickens
Maureen Cail

NEWS RELEASE

BUREAU OF LABOR STATISTICS

U. S. DEPARTMENT OF LABOR



Transmission of material in this release is embargoed until
8:30 a.m. (EST) January 18, 2017

USDL-17-0058

Technical information: (202) 691-7000 • cpi_info@bls.gov • www.bls.gov/cpi
Media Contact: (202) 691-5902 • PressOffice@bls.gov

CONSUMER PRICE INDEX – DECEMBER 2016

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.3 percent in December on a seasonally adjusted basis, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index rose 2.1 percent before seasonal adjustment.

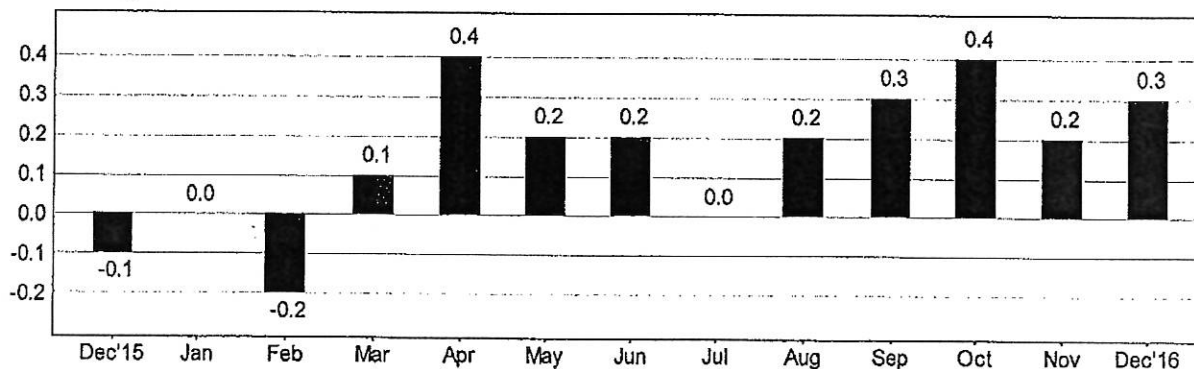
Continuing their recent trends, the shelter and gasoline indexes increased in December and were largely responsible for the seasonally adjusted all items increase. The shelter index rose 0.3 percent in December, while the gasoline index increased 3.0 percent.

Recent trends also continued in the food indexes, as the food at home index again declined, offsetting an increase in the index for food away from home and leaving the overall food index unchanged for the sixth consecutive month. The energy index continued to rise, advancing 1.5 percent in December, primarily due to an increase in the gasoline index.

The index for all items less food and energy rose 0.2 percent in December, the same increase as in November. Along with the shelter index, the indexes for motor vehicle insurance, medical care, education, airline fares, used cars and trucks, and new vehicles were among the indexes that increased. The indexes for apparel and communication declined in December.

The all items index rose 2.1 percent for the 12 months ending December. This figure has been steadily rising since July, and is the largest 12-month increase since the period ending June 2014. The index for all items less food and energy rose 2.2 percent for the 12 months ending December, and the energy index increased 5.4 percent. In contrast, the food index declined 0.2 percent over the last 12 months.

Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, Dec. 2015 - Dec. 2016
Percent change





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**City of Manchester
Department of Finance**

One City Hall Plaza
Manchester, New Hampshire 03101
(603) 624-6460
(603) 624-6549 Fax

M E M O R A N D U M

Date: February 7, 2017
To: Honorable Board of Mayor and Aldermen
From: William E. Sanders
RE: *FY 2017 Budget Projections*

Attached is the FY2017 General Fund expenditure and revenue forecast as of February 7, 2017 based on department head estimates. The current projected General Fund operating deficit for FY2017 is \$58,000. This estimated deficit is comprised of a revenue surplus of \$163,000 and an expenditure deficit of \$221,000. The forecasted expenditure deficit includes \$300,000 of the \$751,000 balance in the contingency account. We have included \$500,000 from the severance account in the forecast statement. This leaves a severance balance of \$678,000. There were ten retirements through January 31, 2017 compared with eight retirements at this same time a year ago.

The primary contributor to the improved forecast is the estimated savings of \$500,000 in debt service resulting from our decision to defer our 2017 bond issue until July 2017. We originally intended to issue bonds in February.

The \$480,000 advance to MTA remains outstanding as of February 7th. MTA currently expects receipt of the Federal Transportation Grant within the next week.

Also attached is the departmental overtime report as of January 28, 2017.

Respectfully submitted,

William E. Sanders

Attachments

FY 2017 PROJECTIONS
Surplus / (Deficit)

<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	
		<u>Current Forecast</u>	<u>B/(W) Previous Forecast</u>
ASSESSORS	\$ -	\$ -	\$ -
PLANNING & COMMUNITY DEVELOPMENT	\$ -	\$ -	\$ -
CITY CLERK	\$ -	\$ -	\$ -
ECONOMIC DEVELOPMENT OFFICE	\$ -	\$ 15,000	\$ -
CITY SOLICITOR	\$ -	\$ -	\$ -
FINANCE DEPARTMENT	\$ -	\$ -	\$ -
INFORMATION SYSTEMS	\$ -	\$ -	\$ -
MAYOR	\$ -	\$ -	\$ -
YOUTH SERVICES	\$ -	\$ -	\$ -
HUMAN RESOURCES	\$ -	\$ (8,000)	\$ -
TAX COLLECTOR	\$ 325,000	\$ -	\$ -
FIRE DEPARTMENT	\$ -	\$ (172,000)	\$ 22,000
PARKS & RECREATION	\$ -	\$ -	\$ -
POLICE DEPARTMENT	\$ -	\$ (940,000)	\$ 12,000
HEALTH DEPARTMENT - CITY	\$ -	\$ 27,000	\$ 2,000
HEALTH DEPARTMENT - SCHOOL	\$ (17,000)	\$ 19,000	\$ 2,000
HIGHWAY DEPARTMENT	\$ -	\$ -	\$ -
FACILITIES DIVISION	\$ (50,000)	\$ 23,000	\$ 83,000
WELFARE DEPARTMENT	\$ -	\$ -	\$ -
LIBRARY	\$ -	\$ -	\$ -
SENIOR SERVICES	\$ -	\$ -	\$ -
CENTRAL FLEET MANAGEMENT	\$ (95,000)	\$ (30,000)	\$ -
<u>Total</u>	<u>\$ 163,000</u>	<u>\$ (1,066,000)</u>	<u>\$ 121,000</u>
<u>Non-Departmentals</u>			
CONTINGENCY		\$ 300,000	\$ 100,000
SEVERANCE		\$ 500,000	\$ -
STATE PENSION COSTS		\$ (295,000)	\$ -
CITY RETIREMENT/SOCIAL SECURITY		\$ (160,000)	\$ -
DEBT SERVICE		\$ 500,000	\$ 500,000
<u>Total Non-Departmentals</u>		<u>\$ 845,000</u>	<u>\$ 600,000</u>
<u>Grand Total</u>	<u>\$163,000</u>	<u>\$ (221,000)</u>	<u>\$ 721,000</u>
Net Deficit		<u>\$ (58,000)</u>	<u>\$ 589,000</u>

**General Fund Overtime Salary Actual obligations vs revised budget
Through Week Ending January 28, 2017**

Segment 3 Description	2017 Revised Budget	Obligations	Unobligated Balance
City Clerk's Office	7,500	8,293	(793)
Facilities Division	83,892	36,630	47,262
Central Fleet Management	112,000	87,232	24,768
Fire Department	1,096,400	834,723	261,677
Police Department	976,419	950,321	26,098
Health Department	1,822	2,268	(446)
Health - School Health Program	0	26	(26)
Highway Department	1,063,751	477,778	585,973
Parks, Recreation & Cemeteries	277,274	188,144	89,130
Library Department	0	3,172	(3,172)
	3,619,058	2,588,587	1,030,471


Date: 2/6/2017



**City of Manchester
Department of Finance**

One City Hall Plaza
Manchester, New Hampshire 03101
(603) 624-6460
(603) 624-6549 Fax

M E M O R A N D U M

Date: February 1, 2017
To: Mayor Gatsas
From: William E. Sanders 
RE: *FY 2017 Health Insurance Costs*

This letter serves to summarize our current estimates for health care costs for fiscal 2017. The fiscal 2017 health insurance budget is \$12,357,000. Spending for the six months ended December 31, 2016 amounted to \$6.9 million or an average of \$1,150,000 per month. Assuming health care costs approximate \$1.1 million per month for the remaining six months of fiscal 2017 the deficit in the health line item will be approximately \$1.2 million - \$1.4 million. This anticipated shortfall will be charged to the health insurance reserve account which currently has a balance of \$2.3 million. This will leave an estimated balance at 06/30/17 of about \$900,000.

As the estimated health insurance reserve account balance at 06/30/17 of \$900,000 will only represent 6% of the FY17 estimated costs, it should be a priority to fully fund the health insurance budget for FY18 at \$15 million.



CITY OF MANCHESTER Board of Assessors

One City Hall Plaza, West Wing
Manchester, New Hampshire 03101
Tel: (603) 624-6520 – Fax: (603) 628-6288
Email: assessors@ci.manchester.nh.us
Web: www.ManchesterNH.Gov



Robert J. Gagne, Chairman
W. Michael Hurley
(Vacant)

Lisa Turner
Assistant to Assessors

To: Mayor Gatsas
From: Board of Assessors
Date: January 11, 2017
Re: FY2018 Revenue, Overlay Account and Tax Base Projections

Dear Mayor Gatsas:

Below you will find our estimates for FY2018 revenue, overlay and tax base projections.

Revenue

Actual FY2017 revenues are tracking projections. PILOT revenue is roughly 95% of our total revenue. One of our PILOT properties has been purchased by a taxable entity and that property will be subject to the full property tax for 2017 (FY2018). We are therefore projecting a reduction in PILOT revenue from \$755,000 for FY2017 to \$692,000 for FY2018.

Overlay Account

The City completed a statistical revaluation of all properties for tax year 2016 (FY2017). We do not anticipate a significant change in abatement activity for the 2017 property tax year (FY2018). Our projected FY2018 overlay requirement is \$600,000.

Tax Base

There are three components that we consider when estimating the net change in the tax base: 1.) Value added due to subdivisions, new construction and additions (pick-ups); 2.) Net changes in exemption amounts; 3.) Value lost due to lot mergers, abatements or other assessment reductions.

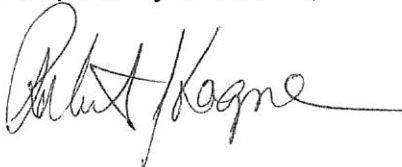
- Staff appraisers are in the early stages of pick-up work on new construction and additions. The only significant project noted at this time that will have a

measurable impact on the tax base is the completion of construction of approximately 150 apartment units on S Commercial St near Fisher Cats Stadium. Other major projects, including two new hotel developments (downtown and Millyard), the redevelopment of the Osram Sylvania property on S Willow St and a new apartment complex off Candia Rd, will not be started or substantially completed by April 1st and will therefore not contribute to the tax base this year. One project, the redevelopment of the old Walmart site as a CarMax store, will actually cause a decrease in the tax base as the old building (\$4.7M assessment) has been demolished and the new building has not been started. Permits for roughly 70 new residential buildings (single family, duplexes, detached and townhouse condos) are being tracked for pick-up in 2017. Based on permit activity, we project a \$15M to \$25M increase in the tax base for 2017 (FY2018).

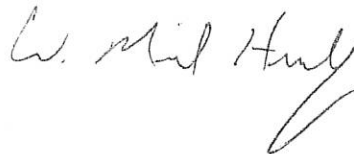
- Regarding personal exemptions and credits, only routine reviews, new applications and deletions are expected this year. No net impact in the tax base is expected.
- The abatement filing period closes on Wednesday March 1, 2017. The volume of abatement requests thus far appears to be modest for a revaluation year. At this early date, it does not appear that abatement activity will have a significant impact on the tax base.

We remain available to answer any questions.

Respectfully submitted,



Robert J. Gagne



W. Michael Hurley

City of Manchester
General Fund Reserve Balances

	<i>Estimated</i> 6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013	6/30/2012
Health Insurance Reserve	\$ 942,439	\$ 2,132,482	\$ 1,590,193	\$ 338,180	\$ 1,599,531	\$ 2,274,674
General Liability / Casualty Reserve	\$ 687,222	\$ 887,222	\$ 707,222	\$ 707,222	\$ 620,393	\$ 479,820
Workers Compensation Reserve	\$ 1,857,499	\$ 2,357,499	\$ 1,602,649	\$ 1,128,660	\$ 1,618,788	\$ 1,954,897
Special Revenue Reserve (Economic Development)	\$ 3,000,000	\$ 4,276,526	\$ 5,079,091	\$ 3,808,877	\$ 3,424,880	\$ 3,472,347
Revenue Stabilization Reserve (Rainy Day Fund)	\$ 11,428,686	\$ 11,428,686	\$ 9,429,904	\$ 8,439,507	\$ 8,439,507	\$ 8,439,507
Winter Weather Reserve	\$ 200,000	\$ 200,000				
Municipal Transportation Improvement (Road Fund)	\$ 1,020,000	\$ 527,751				
Supplemental Severance Reserve (Police)	\$ 200,000	\$ 200,000				
Total General Fund Reserves	\$ 19,335,846	\$ 21,082,415	\$ 18,409,058	\$ 14,422,445	\$ 15,703,099	\$ 16,621,244



New Hampshire Retirement System
54 Regional Drive, Concord, NH 03301
Phone: (603) 410-3500 - Fax: (603) 410-3501
Website: www.nhrs.org - Email: info@nhrs.org

September 13, 2016

FROM: NHRS Board of Trustees
George P. Lagos, Executive Director

TO: Political Subdivisions, including Municipalities, School and Village Districts, Counties and others

SUBJECT: **EMPLOYER CONTRIBUTION RATES – MUNICIPAL
EFFECTIVE JULY 1, 2017 – JUNE 30, 2019**

Pursuant to RSA 100-A:16, III, and the actuarial valuation of June 30, 2015, the New Hampshire Retirement System Board of Trustees at its September 13, 2016, meeting certified the following employer rates of contribution due the retirement system beginning July 1, 2017, and ending June 30, 2019. Employers shall ensure that these rates are implemented for Earnable Compensation paid on and after July 1, 2017.

**EMPLOYER CONTRIBUTION RATES
EFFECTIVE JULY 1, 2017 – JUNE 30, 2019**

	<u>Pension Percentage</u>	<u>Medical Subsidy Percentage</u>	<u>Total Employer Percentage</u>
<u>GROUP I</u>			
Employees	11.08%	0.30%	11.38%
Teachers	15.70%	1.66%	17.36%
<u>GROUP II</u>			
Police	25.33%	4.10%	29.43%
Fire	27.79%	4.10%	31.89%

The employer contribution rates must be applied to the covered payroll for each respective membership classification.

Please refer any questions regarding this memo to:
Denise M. Call
Director, NHRS Employer Services
603-410-3516 or email denise.call@nhrs.org



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

FY2018 Budget Supplement

February 15, 2017

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**EXPENDITURE SUMMARY
FY18 TAX CAP EXPENDITURE BUDGET
SCHOOL YEAR 2017-2018**

Object	Account Name	General Fund	Food and Nutrition	Special Revenue Funds	Total
100	Salaries	84,528,680	1,898,496	10,843,986	\$ 97,271,162
200	Employee Benefits	40,075,650	759,398	5,227,166	46,062,214
240	Tuition and Staff Development	266,000	-	251	266,251
300	Professional and Technical Services	4,200,000	308,599	748,936	5,257,535
430	Repairs and Maintenance	619,300	105,000	210	724,510
441	Rental of Land and Buildings	44,324	-	-	44,324
442	Rental of Equipment	54,557	-	1,200	55,757
510	Transportation • Regular Education	2,736,169	-	114,061	2,850,230
513	Transportation • Student Services	3,054,103	-	-	3,054,103
520	Insurance	339,077	-	-	339,077
531	Telephone	73,575	5,000	14,296	92,871
534	Postage	45,848	3,000	3,008	51,856
540	Advertising	6,000	1,000	1,200	8,200
550	Printing & Binding	45,000	12,000	7,100	64,100
560	Tuition	7,000,000	-	48,756	7,048,756
580	Travel	22,749	-	112,351	135,100
610	General Supplies	775,000	2,381,879	343,026	3,499,905
620	Utilities	1,945,000	63,000	7,217	2,015,217
640	Books and Information Resources	400,000	-	442,139	842,139
730	Equipment	227,930	208,628	428,696	865,254
733	Furniture & Fixtures	5,000	-	-	5,000
810	Dues and Fees	96,163	-	27,155	123,318
850	City Services	9,648,738	50,000	-	9,698,738
892	Graduation	12,000	-	-	12,000
893	Community Partnerships	191,000	-	325,000	516,000
910	Debt Service	13,668,202	-	-	13,668,202
930	Transfers (Indirect Costs)	-	-	253,959	253,959
	Reductions Required	(2,924,678)	-	-	(2,924,678)
	Total Expenditures	167,155,387	5,796,000	18,949,713	191,901,100

**BUDGET SUMMARY
 FY18 GENERAL FUND
 TAX CAP EXPENDITURE BUDGET
 SCHOOL YEAR 2017-2018**

EXPENDITURES	REVENUES
Salaries	Tuition-Operating
Employee Benefits	Tuition-Capital Costs
Tuition and Staff Development	Student Activities
Professional and Technical Services	Interest Income Operations
Repairs and Maintenance	Impact Fees
Rental of Land and Buildings	Indirect Cost
Rental of Equipment	Other Local Sources
Transportation • Regular Education	School Building Aid
Transportation • Student Services	Area Vocational School
Insurance	Catastrophic Aid
Telephone	Differentiated Aid for Charter School Special Ed
Postage	ROTC
Advertising	Medicaid
Printing & Binding	Fiscal Year 2017 Fund Balance
Tuition	
Travel	Subtotal
General Supplies	
Utilities	
Books and Information Resources	
Equipment	Adequate Education Aid
Furniture & Fixtures	
Dues and Fees	
City Services	
Graduation	
Community Partnerships	State Tax (raised locally and retained locally)
Debt Service	Local Tax
Reduction required to meet Tax Cap	Total Taxes
Total Expenditures	Total Revenues
\$ 84,528,680	\$ 3,205,230
40,075,650	927,669
266,000	45,000
4,200,000	135,968
619,300	400,000
44,324	270,389
54,557	30,000
2,736,169	2,805,549
3,054,103	637,894
339,077	619,411
73,575	110,000
45,848	85,956
6,000	1,500,000
45,000	105,000
7,000,000	
22,749	10,878,066
775,000	
1,945,000	
400,000	
227,930	
5,000	
96,163	
9,648,738	
12,000	
191,000	
13,668,202	
(2,924,678)	
\$ 167,155,387	20,252,382
	79,573,625
	99,826,007
	\$ 167,155,387

**BUDGET INCREASES AND DECREASES
GENERAL FUND**

	<u>FY18 Budget</u>	<u>FY17 Budget</u>	<u>Increase (Decrease)</u>
Salaries	84,528,680	83,259,160	1,269,520
Employee Benefits	40,075,650	37,899,505	2,176,145
Tuition and Staff Development	266,000	266,000	-
Professional and Technical Services	4,200,000	3,061,431	1,138,569
Repairs and Maintenance	619,300	704,201	(84,901)
Rental of Land and Buildings	44,324	42,674	1,650
Rental of Equipment	54,557	96,955	(42,398)
Transportation • Regular Education	2,736,169	2,680,626	55,543
Transportation • Student Services	3,054,103	3,009,069	45,034
Insurance	339,077	361,889	(22,812)
Telephone	73,575	69,376	4,199
Postage	45,848	45,848	-
Advertising	6,000	6,000	-
Printing & Binding	45,000	45,000	-
Tuition	7,000,000	6,887,080	112,920
Travel	22,749	22,749	-
General Supplies	775,000	775,000	-
Utilities	1,945,000	1,996,655	(51,655)
Books and Information Resources	400,000	419,316	(19,316)
Equipment	227,930	227,930	-
Furniture & Fixtures	5,000	5,000	-
Dues and Fees	96,163	145,598	(49,435)
City Services	9,648,738	9,496,724	152,014
Graduation	12,000	12,000	-
Community Partnerships	191,000	191,000	-
Debt Service	13,668,202	13,304,477	363,725
Contingency	-	142,044	(142,044)
Subtotal (Rollover Budget)	<u>170,080,065</u>	<u>165,173,307</u>	<u>4,906,758</u>
Reduction required to meet Tax Cap Budget	(2,924,678)	-	(2,924,678)
Total Expenditures	<u>167,155,387</u>	<u>165,173,307</u>	<u>1,982,080</u>

**TAX CAP BUDGET
FISCAL YEAR 2018**

3-Year Average CPI-Urban:

2014	0.8%
2015	0.7%
2016	2.1%
	<u>3.6%</u>
	<u>3</u>
	<u>1.2%</u>

FY18 Tax Cap

Fiscal Year 2017 Appropriation
1.2% Expenditure Tax Cap Increase
Fiscal Year 2018 Tax Cap Expenditure Budget

\$ 165,173,307
\$ 1,982,080
<u>\$ 167,155,387</u>

Rollover budget
Tax cap expenditure budget
Reductions needed to meet tax cap expenditure budget
Level funded appropriation
Reductions needed
Total Reductions

\$ 170,080,065	\$ 2,924,678
\$ 167,155,387	
\$ 165,173,307	\$ 1,982,080
	<u>\$ 4,906,758</u>

MANCHESTER SCHOOL DISTRICT
EXPENDABLE TRUST FUNDS

	FY14		FY15		FY16		FY17 Projection	
	Balance	Interest	Transfer	Balance	Interest	Transfer	Balance	Transfer
Health Care	126,630	599	2,051,506	2,178,734	11,398	(1,392,732)	797,400	286,761
Special Education	1,592,676	7,839	(473,860)	1,126,655	25,233	(1,120,000)	31,888	-
Maintenance & Repairs	103,933	530	40,930	145,393	2,109	(91,120)	56,382	-
Capital Projects	4,762	26	-	4,788	19	-	4,807	-
Athletics	12,681	65	-	12,746	111	11,092	23,949	-
	<u>1,840,681</u>	<u>9,059</u>	<u>1,618,576</u>	<u>3,468,316</u>	<u>38,870</u>	<u>(2,592,760)</u>	<u>914,426</u>	<u>286,761</u>
								<u>1,201,187</u>

ADEQUACY AID CALCULATION

	FY16			FY17			FY18		
	Final State Calculation 3/14/16			State October 1, 2016 Estimate			State November 15, 2016 Estimate		
	# of Students (1)	Per Pupil Amount	Total Grant	# of Students (1)	Per Pupil Amount	Total Grant	# of Students (1)	Per Pupil Amount	Total Grant
Base Adequacy	13,338.70	\$ 3,561.27	\$ 47,502,712	12,986.22	\$ 3,561.27	\$ 46,247,436	12,695.24	\$ 3,636.06	\$ 46,160,654
Differentiated Aid:									
Free & Reduced	7,434.72	1,780.63	13,238,485	7,398.59	1,780.63	13,174,151	7,398.59	1,818.02	13,450,785
Special Education	2,406.24	1,915.86	4,610,019	2,341.94	1,915.86	4,486,829	2,341.94	1,956.09	4,581,045
English Learners	1,460.76	696.77	1,017,814	1,400.48	696.77	975,812	1,400.48	711.40	996,301
Grade 3 Reading	66.06	696.77	46,029	79.88	696.77	55,658	79.88	711.40	56,827
Total Differentiated Aid			18,912,347			18,692,451			19,084,958
Subtotal of Adequacy Grant			66,415,059			64,939,887			65,245,612
Less: SWEPT (2)			19,963,219			19,949,783			20,252,382
Preliminary Adequacy Grant			46,451,840			44,990,104			44,993,230
Add: Stabilization Grant			12,454,439			12,454,439			12,454,439
Less: Stabilization Reduction			-			(498,178)			(996,355)
Total Adequacy			\$ 58,906,279			\$ 56,946,365			\$ 56,451,314

(1) Based on Average Daily Membership (ADM)

(2) SWEPT=Statewide Education Property Tax

**MANCHESTER SCHOOL DISTRICT
CATASTROPHIC AID**

		<u>Entitlement</u>	<u>Aid</u>	<u>%</u>
FY17	Final	\$ 866,052.64	\$ 627,125.08	72.412%
FY16	Final	\$ 824,943.11	\$ 620,568.82	75.226%
FY15	Final	\$ 722,875.87	\$ 538,021.98	74.428%
FY14	Final	\$ 521,222.41	\$ 393,429.10	75.482%
FY13	Final	\$ 512,224.21	\$ 367,756.49	71.796%
FY12	Final	\$ 815,745.18	\$ 562,994.82	69.016%
FY11	Final	\$ 694,158.58	\$ 536,147.96	77.237%
FY10	Final	\$ 829,296.61	\$ 705,885.66	85.119%
FY09	Final	\$ 829,042.01	\$ 752,314.17	90.745%

Final allocation is normally received in late December.



**City of Manchester
Department of Finance**

One City Hall Plaza
Manchester, New Hampshire 03101
(603) 624-6460
(603) 624-6549 Fax

M E M O R A N D U M

Date: February 14, 2017
To: Mayor Gatsas
From: Sharon Y. Wickens *SW*
RE: *School Impact Fee Account*

This letter serves to advise that the balance in the School Impact Fee Account is \$896,403.
The MSD revenues include \$400,000.



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

FY2018 Budget Supplement

February 15, 2017

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Community Improvement Considerations (CIP):

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**Suggested FY18 CBDO Activities Contracted and/or Delivered by
Manchester Community Resource Center**

In accordance with 24CFR570.204, "Special Activities by a Community Based Development Organization (CBDO)," the City acknowledges that a designated CBDO, in this case Manchester Community Resource Center, is free to contract with any agency of its choosing in order to carry out activities that are in alignment with the CBDO's mission to serve persons in the City's Neighborhood Revitalization Strategy Area (NRSA). Therefore, there is no guarantee that any certain activity or agency will be funded under the CBDO. Notwithstanding federal requirements, the Mayor shares his suggestions for activities and agencies that may be funded with CDBG subgrants under the management and administration and sole discretion of CBDO, Manchester Community Resource Center, subject to all applicable requirements of U.S. Department of Housing and Urban Development's

Agency	Special Activity in the NRSA	Suggested CBDO Activities and Funding Levels
Boys and Girls Club of Manchester	Inner City After School Program	\$18,000
21 st Century Community Learning Centers	Project iSucceed	\$20,000
City Year NH	Whole City Whole Child	\$150,000
Easter Seals New Hampshire	ESNH Child Development & Family Resource Center	\$30,000
Girls at Work	Build Me Up	\$15,000
Girls Incorporated of NH	Girls Center	\$14,000
Granite United Way	B.R.I.N.G. I.T!!!	\$10,000
Granite YMCA	YMCA-Start	\$55,000
Palace Theatre	Operations	\$20,000
QC Bike Collective	Open Shop	\$7,500
The Salvation Army	Kids Café	\$47,000
St. Joseph Community Services, Inc.	Elder Nutrition Program	\$42,000
Serenity Place	Wrap Around Care Initiative	\$45,000
Manchester Community Health Center	Pediatric Clinic & Family Support Services at Child Health Services	\$45,000
Manchester Community Resource Center	CBDO Special Activities Support	\$43,500
Manchester Community Resource Center	Summer Youth Employment Program	\$42,500
Manchester Community Resource Center	Adult Workforce Development	\$60,000

Total to Manchester Community Resource Center for Public Service Activities in the NRSA \$664,500.00

Administering Department/Agency Project Name FY18 Request FY18 Recommended/Funding Source

Health Department	TB Prevention & Control	\$35,000	\$35,000 STATE
Helping Hands	Gendron House Expansion	\$25,000	\$25,000 CDBG Loan
Helping Hands	Safe Station Respite	\$50,000	\$50,000 CDBG
Holy Cross Family Learning Center	ESL/Citizenship/Civics/Operations	\$15,600	\$16,000 CDBG
Home Health & Hospice Care	Free Medical Care at the Community Hospice House	\$1,500	\$1,500 CDBG
Manchester Community Resource Center	CBDO Special Activities	\$664,500	\$664,500 CDBG
New Horizons for New Hampshire, Inc.	Operations/Services	\$100,000	\$35,800 ESG
New Horizons for NH	Housing First	\$33,000	\$33,000 HOME
Planning & Community Development	Analysis of Impediments to Fair Housing	\$10,000	\$10,000 CDBG
Planning & Community Development	Concentrated Code Enforcement 1	\$102,000	\$98,500 CDBG \$3,500 HOME
Planning & Community Development	Concentrated Code Enforcement 2	\$64,600	\$64,000 CDBG
Planning & Community Development	Fair Housing Activities	\$7,000	\$7,000 AHTF
Planning & Community Development	HMIS Data System	\$2,500	\$2,500 ESG
Planning & Community Development	HOME CHDO Set-Aside	\$71,291	\$71,291 HOME
Planning & Community Development	HOME Housing Initiatives	\$314,842	\$314,842 HOME

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FY 2018 Mayor's Recommended CIP Budget

Administering Department/Agency	Project Name	FY18 Request	FY18 Recommended/Funding Source
Big Brothers Big Sisters of Greater Manchester	One-to-One Mentoring for Manchester At-Risk Youth	\$9,000	\$9,000 CDBG
Central Fleet Management	MER Program/Asset Management Software	\$4,335,000	\$3,200,000 BOND
Child Advocacy Center of Hillsborough County	Forensic Interviews	\$15,000	\$12,000 CDBG
Child and Family Services	Home Care Program	\$20,000	\$10,000 CDBG
Child and Family Services	Runaway and Homeless Youth Program	\$20,000	\$14,000 ESG
Court Appointed Special Advocates of NH	Operating-Support to Abused & Neglected Children	\$15,000	\$13,000 CDBG
Families in Transition	Manchester Emergency Housing	\$69,200	\$25,000 ESG
Health Department	Adult Immunization Program	\$22,855	\$22,855 STATE
Health Department	Childhood Lead Poisoning Prevention	\$40,000	\$40,000 STATE
Health Department	Homeless Healthcare	\$1,280,888	\$1,280,888 FEDERAL
Health Department	Immunization Services	\$90,000	\$90,000 STATE
Health Department	PHP and SMP	\$510,380	\$510,380 STATE
Health Department	School Based Dental Services	\$70,088	\$25,088 STATE \$45,000 OTHER
Health Department	STD/HIV Clinical Services	\$85,000	\$85,000 STATE

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Administering Department/Agency	Project Name	FY18 Request	FY18 Recommended/Funding Source
Planning & Community Development	Planning & Administration	\$358,029	\$300,000 CDBG \$11,000 ESG \$47,029 HOME
Planning & Community Development	Targeted Neighborhood Impact	\$350,000	\$315,000 CDBG
Police Department	Bicycle and Pedestrian Grant	\$5,000	\$5,000 FEDERAL
Police Department	Distracted Driving Patrols	\$20,000	\$20,000 FEDERAL
Police Department	DWI Patrol Program	\$60,000	\$60,000 FEDERAL
Police Department	Justice Assistance Grant	\$250,000	\$250,000 FEDERAL
Police Department	MHRA Community Policing	\$150,000	\$150,000 OTHER
Police Department	Sobriety Checkpoints	\$15,000	\$15,000 FEDERAL
Police Department	Sustained Traffic Enforcement Patrol	\$60,000	\$60,000 FEDERAL
Police Department	Weed & Seed Officer Support	\$110,000	\$72,000 CDBG
Public Works-EPD	CMOMs Engineering Services	\$1,500,000	\$1,500,000 ENTERPRISE
Public Works-EPD	SSI Compliance-Construction	\$8,000,000	\$6,500,000 ENTERPRISE \$1,500,000 OTHER
Public Works-EPD	WWTP Solids Train Upgrade-Design	\$1,225,000	\$1,225,000 ENTERPRISE
Public Works-Highway	Annual ROW Road Reconstruction	\$3,000,000	\$3,000,000 BOND
Public Works-Highway	Infrastructure ADA Access Improvements	\$50,000	\$50,000 CDBG

Administering Department/Agency Project Name FY18 Request FY18 Recommended/Funding Source

Public Works-Highway	Traffic Signal Upgrades	\$225,000	\$106,000 CDBG
Public Works-Parks	Fun-In-The-Sun	\$38,200	\$40,000 CDBG
Public Works-Parks	Greenstreets	\$2,597	\$2,000 CDBG
Public Works-Parks	Rock Rimmon Playground	\$150,000	\$135,000 CDBG
Salvation Army	Saturday Night Teen Program	\$25,000	\$25,000 CDBG
The Way Home	Homeless Prevention/Rapid Rehousing Services	\$53,935	\$47,802 ESG
The Way Home	Tenant Based Rental Assistance	\$60,000	\$50,000 HOME
YWCA New Hampshire	YWCA Crisis Service - Emily's Place Operations	\$16,526	\$15,200 ESG

Recommended Totals by Source:

CDBG	\$2,018,500	Federal	\$1,690,888
HOME	\$519,662	State	\$808,323
ESG	\$151,302	AHTF/Other	\$1,702,000
Bond	\$6,200,000	Enterprise	\$9,225,000



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

FY2018 Budget Supplement

February 15, 2017

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CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

TO: Hon. Board of Aldermen

FROM: Theodore L. Gatsas
Mayor

Date: Wednesday, February 15, 2017

RE: Elm Street Repaving

The FY2018 budget proposal is inclusive of \$1,500,000 for the reconstruction of Elm Street from Webster Street to its southern ending point. The funding for the Elm Street Project is as follows:

FY2018 Elm Street Repaving Project Funding:

Municipal Transportation Improvement – Road Fund 6/30/2017 Balance	\$1,020,000
Municipal Transportation Improvement – Road Fund 6/30/2018 Additional Balance	\$527,751
Total Projected Balance:	\$1,547,751
Projected Cost of Elm Street Project:	(\$1,500,000)
Remaining Balance:	\$47,751

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
Hal Sullivan
Toni Pappas
Patrick Robinson
James Burkush

CITY OF MANCHESTER
Department of Public Works

Memorandum

To: Samantha Piatt
Chief of Staff, Office of the Mayor

From: Todd Connors, PE
Engineering Manager

Date: February 10, 2017

Subject: FY18 CIP– Elm Street Paving

Our Engineering Division has been preparing a plan for paving Elm Street between Webster Street and Queen City Avenue. This section of roadway is approximately two miles long and generally four lanes wide with both parking and transit lanes.

A mill and overlay type of treatment has been preliminarily selected to remove the top couple of inches of asphalt, make repairs, and finish with two inches of new pavement. Work has already begun to coordinate video of the sewer lines, utility main repairs, obtain pavement cores, and other miscellaneous construction activities.

Our estimate to complete this project is \$1,500,000.



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

TO: Hon. Board of Aldermen
FROM: Theodore L. Gatsas
Mayor
Date: Wednesday, February 15, 2017
RE: City Rail Trail Funding

The FY2018 budget proposal is inclusive of \$140,000 in funding for the Downtown Rail Trail and Rockingham Rail Trail projects. This represents the funding requested by the Parks & Recreation Department for the upcoming fiscal year to meet the match requirements. The funding for the match is as follows:

FY2018 Rail Trail Projects:

Remaining Bond Balances:	\$192,560.62
Downtown Rail Trail:	(\$80,000)
Rockingham Rail Trail:	(\$60,000)
Total Remaining Balance:	\$52,560.62

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
Raymond Hebert
Hal Sullivan
Rick Rothwell
Bill Skouteris
Toni Pappas

CITY OF MANCHESTER
Department of Public Works

February 10, 2017

Honorable Mayor Gatsas
One City Hall Plaza
Manchester, NH 03103

Subject: NHDOT Transportation Alternatives Program (MAP-21) Funding
Downtown Rail Trail Connection Project

Dear Mayor Gatsas:

On September 2, 2014, the Department of Public Works met with the CIP to request approval to apply for a federal Transportation Alternatives Program (MAP-21) grant. The CIP Committee subsequently approved the request and advised the BMA who also approved the request. The City was awarded the grant.

The purpose of the grant is to expand the City's pedestrian and bicycle rail trail system. The proposed project will be designed to improve connectivity to the downtown and advance the overall connectivity of the City's rail trail and bike route system.

Specifically, this project will include the construction of an extension of the South Manchester Rail Trail where it crosses South Beech Street to where the line meets Queen City Avenue, and new sidewalks will be constructed along Baker Street, Brown Avenue, Dubisz Street and Sundial Avenue to fill in gaps where sidewalks don't currently exist to provide a pedestrian connection from the South Manchester Rail Trail to the Riverwalk trail system.

The City needs to fund an additional \$80,000 in order to meet its' \$160,000 match.

Best Regards,

Donald R Pinard
Chief of Parks Recreation &
Cemeteries

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
Hal Sullivan
Rick Rothwell
Bill Skouteris
Toni Pappas
Patrick Robinson

CITY OF MANCHESTER
Department of Public Works

August 17, 2016

Alderman William P. Shea
C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
CITY CLERKS OFFICE
One City Hall Plaza
Manchester, New Hampshire 03103

Re: Request to Apply for Transportation Improvement Program (TAP) Funding
For Rail Trail Project

Dear Alderman Shea:

The Manchester Department of Public Works is planning to apply for Transportation Improvement Program (TAP) funding to improve the rail trail that spans from Candia Road (just north of the CVS pharmacy) to Lake Shore Road (see attached Locus Map and Concept Plan).

The grant will be in the form of an 80% match with the City providing 20%. The maximum cost of the project will be \$1,000,000, therefore if the City received the maximum amount (80%), the State's share would be \$800,000 and the City's share would be \$200,000. The deadline for the grant application to the State is September 2, 2016. We need the CIP Committee and the Board of Mayor and Aldermen to grant approval for the Department of Public Works to apply for this funding.

Unfortunately, we were not able to attend your last CIP meeting. Since the next CIP meeting is after the application deadline, we are asking you to poll the CIP Committee to obtain their approval as soon as possible to allow us to apply for the grant.

Thank you for your consideration in this matter. If you have any questions or comments, or if I can be of further assistance, please do not hesitate to call.

Very truly yours,

Todd D. Connors, P.E.
Engineering Manager

c/Kevin A. Sheppard, P.E.

475 Valley Street • Manchester, New Hampshire 03103 • (603) 624-6444 • FAX: (603) 624-6487
E-mail: hiway@manchesternh.gov • Website: www.manchesternh.gov

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that request from the Chief of Parks, Recreation & Cemetery for acceptance of a grant awarded to the City in the amount of \$800,000 for the Rockingham Rail Trail Project be approved and that the mayor be authorized to execute all related documents.

The Committee further recommends that the required matching funds be referred to the CIP budget process for consideration.

(Unanimous vote with the exception of Alderman Sapienza who was absent)

Respectfully submitted,

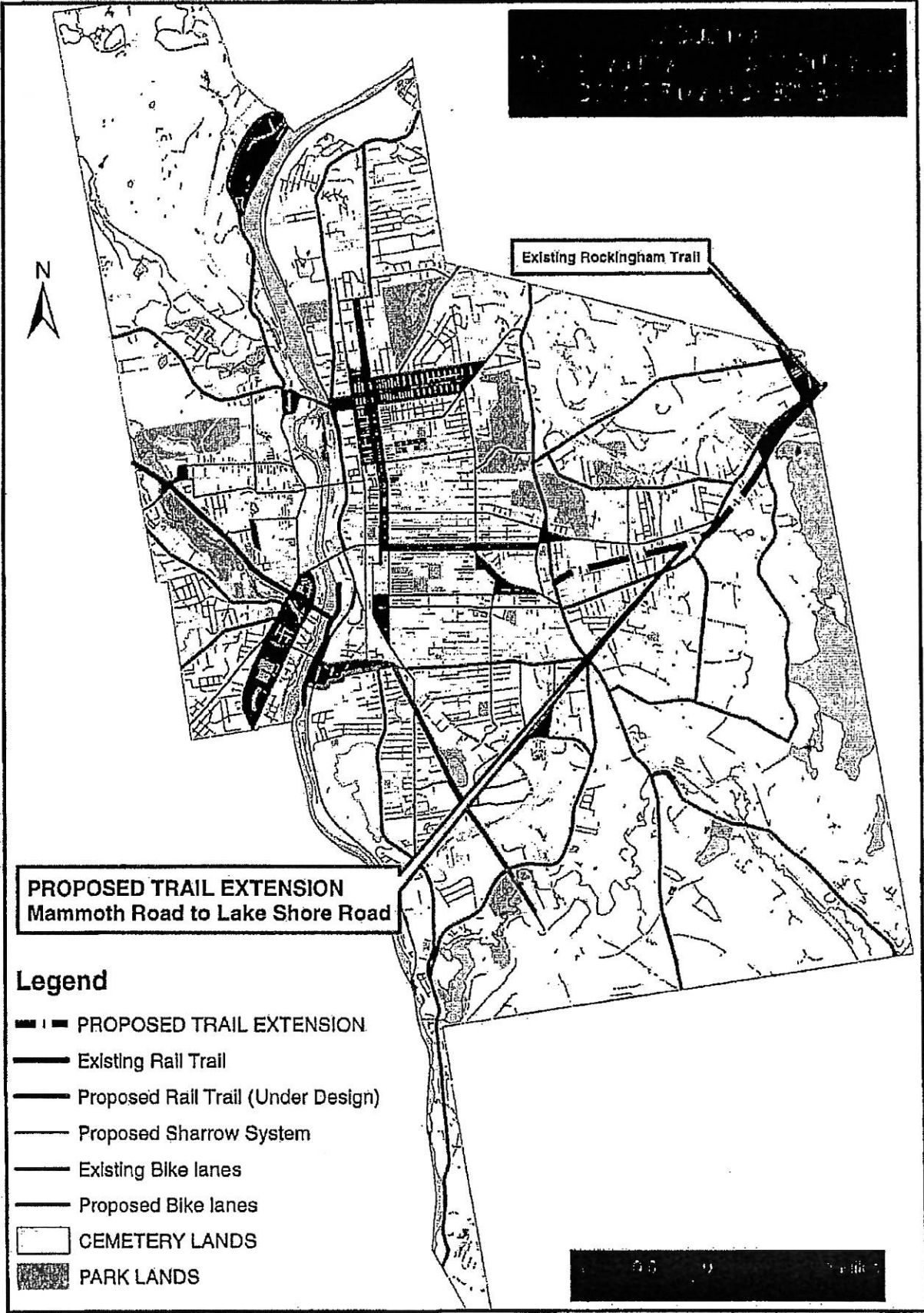


Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held February 7, 2017, on a motion of Alderman Shea, duly seconded by Alderman Herbert, the report of the Committee was accepted and its recommendation adopted.



City Clerk





Communication . Beautification . Promotion

Intown Manchester Management

Project Name: Summer Fest 2017

2.8.17

Office of Mayor Gatsas
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Attn: Sam Piatt

Dear Sam,

Intown Manchester with the City of Manchester, TD Bank, AARP and other local sponsors and organizations in a collaborative effort to produce various outdoor events at beautiful Veterans Park called SUMMER FEST. We are in our fourth year of producing SUMMER FEST and each year our events have grown. Our events are family friendly, open to the public and free! Our goal is to provide excellent entertainment, free to the citizens of Manchester, highlight Veterans Park and the proper use of the great park and continue to create a sense of community pride through out our city.

Summer Fest Events **produced** by Intown Manchester:

(4) Thursday Night Summer Concerts

(2) Free Outdoor Movies

(2) Free Saturday Music Festival

(1) Free Family Event

Total Costs (9) events: \$33,000

Summer Fest projections:

\$18,000 The City Of Manchester

\$15,000 from private sponsors

Total Revenue: 33,000

Project#	Dept.	Project	Bond Amount	Expenses	Encumbrances	Expense Balance	Project Balance	Other Revenue Sources	Total Project Balance
810512	210	Reduced Energy Consumption Rebate	345,311.00	345,214.83	-	96.17	96.17		96.17
713315	210	City Hall Complex Chiller	180,000.00	170,000.00	-	10,000.00	10,000.00		10,000.00
713116	210	Central Bus Station Improvements	40,000.00	31,095.00	-	8,905.00	8,905.00		8,905.00
411913	500	Hackett Hill Fire Station	2,294,956.50	2,291,281.29	-	3,675.21	3,675.21		3,675.21
710113	500	Elm Street Sidewalks Reconstruction	380,000.00	374,714.36	-	5,285.64	5,285.64		5,285.64
810413	200	Odd Fellows Improvement Project	1,000,000.00	976,329.83	-	23,670.17	23,670.17		23,670.17
411714	330	Automated Fingerprint ID System	47,000.00	43,810.00	-	3,190.00	3,190.00		3,190.00
810115	130	CAD System Upgrade	1,300,000.00	1,005,902.51	209,622.58	84,474.91	84,474.91		78,532.75
810315	130	Hardware Replacement	650,000.00	643,806.47	2,800.00	3,393.53	3,393.53		3,393.53
713015	500	LED Street Lighting Project	3,295,000.00	3,295,000.00	-	-	-	55,812.15	55,812.15
TOTAL AVAILABLE CITY PROJECTS			9,532,267.50	9,177,154.29	212,422.58	142,690.63	142,690.63	55,812.15	192,560.62



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

FY2018 Budget Supplement

February 15, 2017

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CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

TO: Hon. Board of Aldermen

FROM: Theodore L. Gatsas
Mayor 

Date: Wednesday, February 15, 2017

RE: Mayor's FY2018 Continued On-going Annual Capital Considerations

Attached please find my recommendations for the on-going annual capital considerations in FY2018. These recommendations include:

Motorized Equipment Replacement (M.E.R)	\$3,200,000
Annual Road Replacement Fund (A.R.R.F)	\$3,000,000
Total:	\$6,200,000



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

TO: Hon. Board of Aldermen

FROM: Theodore L. Gatsas
Mayor

CC: Kevin Sheppard
Director of Public Works

Date: Tuesday, March 31, 2015

RE: Annual Road Replacement Fund (A.R.R.F)

I would respectfully request that the Board of Mayor and Aldermen officially authorize and move forward with the Annual Road Replacement Fund (A.R.R.F). This dedicated account should be authorized for five years with the following levels of funding:

FY2016:	\$6,000,000
FY2017:	\$3,000,000
FY2018:	\$3,000,000
FY2019:	\$3,000,000
FY2020:	\$3,000,000
Total:	\$18,000,000

The Annual Road Replacement Fund would operate similarly to the current Motorized Equipment Replacement (M.E.R.) Fund that the city instituted in 2009 and has been successful.

FY2018 Roadway Improvement Plan Funding Allocation

	<u>Budget</u>	<u>Miles</u>
<u>10-15% Preservation</u>		
* Crack Sealing (Preventive Maintenance)	\$375,000	37.5
* Fog Sealing (Preventive Maintenance)	\$75,000	3.0
<u>65-75% Resurfacing</u>		
* Traditional Overlay	\$750,000	5.0
* Cold Plane/Mill and Overlay	\$1,200,000	3.5
* Preservation: Microsurface, Bonded Wearing Course, & Hot-in-Place Recycling		
<u>15-20% Reconstruction</u>		
* Road Reclamation	\$300,000	0.5
* Full-Box Reconstruction	\$300,000	0.2
Totals:	\$3,000,000	49.7

FY18 Schedule: Advertise for Bids in March/April, Award Contracts in April/May, and begin construction in May/June.

Kevin J O'Maley, P.E.
Central Fleet Services Director



CITY OF MANCHESTER
Central Fleet Management Department

January 12, 2017

Mayor Ted Gatsas
One City Hall Plaza
Manchester, NH 03101

Re: FY 2018 Municipal Equipment Replacement (MER) Program

The following is the proposed distribution for the FY 2018 municipal equipment replacement program that is included in the City's FY 2018 capital improvement program. The major items that each department plans on purchasing as part of this program are also listed.

Fire Department – \$600,000
Pumper replacement
Equipment to outfit truck

Public Works - \$1,643,000
Refuse packers
Dump trucks
Heavy equipment

Police Department- \$300,000
Police cruisers
Prisoner transport
K9 Transport vehicles

MTA - \$307,000
City's matching funds for the federal grant used to purchase new transit buses

Other/Fleet – \$350,000
Asset management software
Miscellaneous vehicle replacement

Total - \$3,200,000

Sincerely,

Kevin J. O'Maley, P.E.
Central Fleet Services Director

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CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

TO: Hon. Board of Aldermen

FROM: Theodore L. Gatsas *T.L.G.*
Mayor

Date: Wednesday, February 15, 2017

RE: Amoskeag Bridge Joint

The FY2018 budget proposal is inclusive of \$50,000 in funding to replace a bridge joint on the Amoskeag Bridge. The funding for this repair is as follows

FY2018 Rail Trail Projects:

Remaining Bond Balances:	\$192,560.62
Rail Trail:	(\$140,000)
Amoskeag Bridge Joint:	(\$50,000)
Total Remaining Balance:	\$2,560.62

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
Hal Sullivan
Toni Pappas
Patrick Robinson
James Burkush

CITY OF MANCHESTER
Department of Public Works

Memorandum

To: Mayor Theodore L. Gatsas

From: Todd Connors, PE
Engineering Manager

Date: February 15, 2017

Subject: FY18 CIP– Bridge Repairs

Through regular inspection of the 39 municipal bridges owned by the City of Manchester, we have identified nine locations where a repair cannot be completed by DPW forces. The top priority is a damaged expansion joint on the eastbound side of the Amoskeag Bridge where it splits to Elm Street or Canal Street. The concrete deck is failing on both sides of the joint and the steel plates and reinforcing of the joint have come loose. A temporary steel plate has been placed over the joint, but the concrete continues to disintegrate and will eventually extend beyond the plate. There are no other cost effective measures short of replacing the joint, and if not repaired in the near future, this span will need to be closed to traffic.

Our estimate to complete all of the bridge repairs is \$600,000 of which \$50,000 is required to address the Amoskeag Bridge expansion joint.